
MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 28, 2026

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
Division 1 Councillor Jim Range
Division 2 Councillor Gordon Spencer
Division 4 Councillor Ken Hergott
Division 5 Councillor Lane Nedelec
Division 6 Councillor Victor Hamm
Chief Administrative Officer Shiloh Bronken

REGRETS: Division 3 Councillor Rob Blais

DELEGATIONS: 9:10 a.m. Taylar Roberts, Maintenance Supervisor
11:00 a.m. Susan Stevenson, Municipal Planner
Robin Bloski, Northbound Planning

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:03 a.m.

AGENDA

0469 – 26 RANGE That the July 28, 2026 agenda be accepted as circulated.

CARRIED

MINUTES

0470 – 26 SPENCER That the July 14, 2026 meeting minutes be approved as circulated.

CARRIED

Taylor Roberts, Maintenance Supervisor joined the meeting at 9:07 a.m.

ROAD MAINTENANCE AGREEMENT RM499-2026-03B MITCHELL BROS. EXCAVATING

0471 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 enter into an amended Road Maintenance Agreement with Mitchell Bros. Excavating to haul approximately 55,000 tonnes of clay during June 30 to August 15, 2026, from clay pits located on and around SW 01-53-21-W3 to SW 26-56-21-W3. Furthermore, the following conditions apply:

- No hauling will be permitted on the August long weekend (from July 31 at 3:00 p.m. until August 3 at midnight)
- No hauling will be permitted on Fridays after 3:00 p.m.
- Hauling will only be permitted on weekends, subject to review and the RM reserves the right to restrict hauling on weekends should there be complaints from ratepayers, between the following hours:
 - o Saturdays – 9:00 a.m. to 6:00 p.m.
 - o Sundays – 6:00 a.m. to 3:00 p.m.
- Provide a pilot truck on Township Road 530 [Grid 796] adjacent to SW 01-53-21-W3.
- Revised location for Turning signage at the intersection of Range Road 3211 with Township Road 530.
- Water the intersection of Range Road 3214 and Township 534.

CARRIED

Initial: 
Reeve
Initial: 
Administrator

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EQUIPMENT PURCHASE – DUMP TRAILER

- 0472 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the purchase a dump trailer with 7,000 lb. axles, minimum 14' box, and torsion suspension, with the provision of minimum three (3) quotes up to \$25,000.00 plus applicable taxes. Furthermore, it is noted that this purchase was not included in the 2026 Budget.
- CARRIED**

PUBLIC WORKS UPDATE

- 0473 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 accepts the Public Works Report as presented and discussed by Maintenance Supervisor Taylor Roberts.
- CARRIED**

Taylor Roberts, Maintenance Supervisor left the meeting at 10:47 a.m.

Susan Stevenson, Municipal Planner and Robin Boski of Northbound Planning joined the meeting at 10:55 a.m.

PUBLIC HEARING

- 0474 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 recess the July 28, 2026 regular meeting at 11:00 a.m. to move into a Public Hearing.
- CARRIED**

RECONVENE REGULAR MEETING

- 0475 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 resumes the open session of the July 28, 2026 Council Meeting at 11:23 a.m.
- CARRIED**

DISCRETIONARY USE PERMIT FOR A SECONDARY TEMPORARY ACCESSORY DWELLING – NW 20-53-20-W3

- 0476 – 26 RANGE** That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a secondary temporary accessory dwelling located at NW 20-53-20-W3 subject to the following condition:
- Applicant shall reapply for a Caretaker Development Permit Renewal in twelve (12) months.
- CARRIED**

DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE – LOT 36, BLOCK 4, PLAN 87B10655 HSBY

- 0477 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for:
- #260033-034 Lot 36, Block 4, Plan 87B10655 HSBY.
- CARRIED**

BYLAW 2026-08 TO PROVIDE FOR CLOSING OF A MUNICIPAL ROAD, STREET, AND INTERSECTION

- 0478 – 26 HAMM** That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2026-08 to Provide for the Closing of a Municipal Road, Street, and Intersection at the July 28, 2026 regular meeting.
- CARRIED**

BYLAW 2026-08 TO PROVIDE FOR CLOSING OF A MUNICIPAL ROAD, STREET, AND INTERSECTION

- 0479 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 completes third reading of Bylaw 2026-08 to Provide for the Closing of a Municipal Road, Street, and Intersection at the July 28, 2026 regular meeting. Furthermore, Bylaw 2026-08 will come into effect upon approval by the Ministry of Government Relations.
- CARRIED**

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DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE

- 0480 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for:
- #260019-047, Lot 12, Block 1, Plan 79B17420 EVBS;
 - #260025-041, Lot 14, Block 1, Plan 101924603; and
 - #260035-003, Lot 14, Block 5, Plan 76B05267 SSVB.

CARRIED

AQUATIC HABITAT PROTECTION PERMIT – LOTS 5&6, BLOCK 3, PLAN 81B03986 EVBS

- 0481 – 26 RANGE That the Rural Municipality of Mervin No. 499 TABLES the Aquatic Habitat Protection Permit request for Lots 5 & 6, Block 3, Plan 81B03986, pending the applicant's submission of the following information:
- Site Sketch Plan that accurately shows the size of area;
 - Detailed Scope Plan; and
 - Identification of the types of vegetation being removed.

CARRIED

TENDER FOR SALE OF PROPERTY – B1, PLAN 84B02764 SSVB

- 0482 – 26 HAMM That the Rural Municipality of Mervin No. 499 tenders B1, Plan 84B02764 in the Hamlet of Sunset View Beach for sale subject to the following conditions:
- Reserve bid of \$15,000.00; and
 - Purchaser to pay all associated costs, which may include parcel classification change and consolidation.

CARRIED

JULY 28, 2026 DEVELOPMENT REPORT – NORTHBOUND PLANNING

- 0483 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 accepts the July 28, 2026 Development Report presented by Robin Bloski of Northbound Planning, as circulated and discussed. Furthermore, that it be identified the RM of Mervin No. 499 does not have Range 29 within our boundaries.

CARRIED

RECESS

- 0484 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 recess the July 28, 2026 meeting at 12:00 P.m.

CARRIED

RECONVENE MEETING

- 0485 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 reconvenes the July 28, 2026 meeting at 12:35 p.m.

CARRIED

COMMERCIAL PROPERTY TAX INCENTIVE POLICY

- 0486 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 pursuant to Section 274(2)(e) of *The Municipalities Act* approves the Commercial Property Tax Incentive Policy.

CARRIED

ADMINISTRATIVE SUPPORT EMPLOYMENT

- 0487 – 26 HAMM That the Rural Municipality of Mervin No. 499 offers the Administrative Support employment opportunity to Jolene Bekolay, starting August 31, 2026 at Step 1 of Salary Grid 10: Administrative Assistant.

CARRIED

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NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS INC.

- 0488 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the July 20, 2026 regular meeting minutes and the introduction of Dr. Shafaq Rafiq for North Saskatchewan River Municipal Health Holdings Inc as submitted by Janessa Macnab, Administrator.
- CARRIED**

RM POLICY REVIEW

- 0489 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 adopts the following policies as circulated and discussed:
- Municipal Owned Vehicle and Equipment Usage; and
 - Weed Management.
- CARRIED**

RM POLICY REVIEW – RESCIND

- 0490 – 26 RANGE** That the Rural Municipality of Mervin No. 499 rescinds the following policies as circulated and discussed:
- Tire Replacement;
 - Spraying Municipal Right-of-Ways;
 - Appointments as per Bylaws and Municipalities Act;
 - Allergies and Sensitivities in the Workplace;
 - Employee Camping;
 - Insurance;
 - Trust Account;
 - Travel;
 - Fuel Charging;
 - Cell Phone
 - Right-of-Way Purchases;
 - Compensation; and
 - Drilling Licenses.
- CARRIED**

SPECIAL OCCASION PERMIT – AUGUST 1, 2026 MERVIN FLYERS

- 0491 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the approval for a Special Occasion Permit for the Mervin Flyers, on August 1, 2026 at NW 16-50-20-W3 – Mervin Ball Diamond from 2:00 p.m. until 8:00 p.m.
- CARRIED**

ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION INC.

- 0492 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the June 16, 2026 minutes for the St. Walburg and District Fire and Rescue Association Inc.
- CARRIED**

TOWN OF TURTLEFORD AND RM OF MERVIN FIRE ASSOCIATION

- 0493 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Balance Sheet, Reconciliation to June 30, 2026, and Budget Review of the Town of Turtleford and RM of Mervin Fire Association.
- CARRIED**

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BYLAW 2026-09 ENTER INTO AN AGREEMENT FOR MUTUAL FIRE AID WITH RV OF KIVIMAA-MOONLIGHT BAY

0494 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2026-09 to Provide for Entering into an Agreement with the Resort Village of Kivimaa-Moonlight Bay for Mutual Fire Aid.

CARRIED

TOWN OF TURTLEFORD REQUEST FOR USE OF FIRE HALL MEETING ROOM FOR AN EMERGENCY OPERATIONS CENTRE

0495 – 26 RANGE That the Rural Municipality of Mervin No. 499, in collaboration with Fire Chief Brent Edwards, supports the use of the Fire Hall Meeting Room, if available, as a designated Emergency Operations Centre (EOC) for the Town of Turtleford in the event the Town declares a State of Emergency or other emergency situation that renders the Town's primary EOC location unusable. Furthermore, there may be limited capacity in the event of a prolonged power outage.

CARRIED

WEST YELLOWHEAD WASTE RESOURCE AUTHORITY ANNUAL GENERAL MEETING

0496 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the July 21, 2025 AGM Minutes, May 1, 2026 Special Meeting Minutes, Budget, and the Revised Corporate Bylaw as circulated.

CARRIED

CHIEF ADMINISTRATIVE OFFICER – HOLIDAY REQUEST

0497 – 26 RITZ That the Rural Municipality of Mervin No. 499 approves the holiday request of the Chief Administrative Officer being August 21 to 28, 2026.

CARRIED

HAMLET BOARD ANNUAL GENERAL MEETING MINUTES

0498 – 26 HAMM That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Annual General Meeting minute submissions and policy documents provided by the Hamlet Boards for the following:

- Sandy Point: June 27, 2027; and
- Sunny Acres: July 4, 2026.

CARRIED

HAMLET BOARD MEETING MINUTES

0499 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges receipt of the minute submissions provided by the Hamlet Boards for the following:

- Crystal Bay Sunset: July 19, 2026;
- Sandy Point: June 27, 2026;
- Sunset View Beach: July 24, 2026.

CARRIED

HAMLETS AND ADJACENT ACREAGES POLICY

0500 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 approves the following Roll #'s being assigned to the Unorganized Hamlet of Sandy Point:

- Roll #1535 – LSD 11&14 NW 29-53-20-W3;
- Roll #6714 – Parcel D Plan 102020083 SW 29-53-20-W3;
- Roll #6715 – Parcel E Plan 102020083 SW 29-53-20-W3; and
- Roll #6713 – LSD 3 SW 29-53-20-W3.

CARRIED

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EQUIPMENT PURCHASE – HAMLET OF SUNSET VIEW BEACH

- 0501 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the recommendation of the Hamlet Board of Sunset View Beach to purchase a 2026 John Deere 3039R Compact Utility Tractor (31 PTO hp) from Horizon Ag & Turf Ltd. for \$67,694.54 plus applicable taxes. Furthermore, it is identified that this purchase was not included in the 2026 Budget.
- CARRIED**

SUNSET VIEW BEACH PUBLIC UTILITY BOARD MEETING MINUTES

- 0502 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the July 22, 2026 meeting minutes of the Sunset View Beach Public Utility Board as submitted.
- CARRIED**

LOTS 3 AND 4, BLOCK 4, PLAN Y727 – HAMLET OF SPRUCE LAKE

- 0503 – 26 SPENCER That the Rural Municipality of Mervin No. 499 advise the property owner of Lots 3&4, Block 4, Plan Y727 in the Hamlet of Spruce Lake that the RM is prepared to accept the transfer of the parcels; however, there will not be compensation or reimbursement for any drainage materials, labour, or equipment costs incurred by the property owner.
- CARRIED**

VEGETATION REMOVAL CONTRACT

- 0504 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 awards the vegetation removal contract to Jerm's Tree Service in the amount of \$36,000.00, upon recommendations provided by the following hamlet boards:
- Crystal Bay Sunset: \$4,000.00;
 - Sunset View Beach: \$8,000.00;
 - Evergreen Beach: \$12,000.00; and
 - Powm Beach: \$12,000.00.
- CARRIED**

CORRESPONDENCE OF JULY 28, 2026

- 0505 – 26 RANGE That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the July 28, 2026 regular meeting.
- CARRIED**

ACCOUNTS FOR PAYMENT AS OF JULY 28, 2026

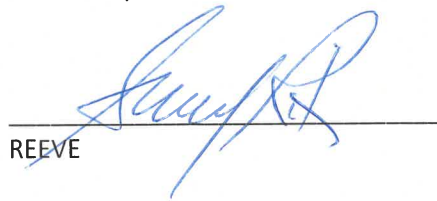
- 0506 – 26 RANGE That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #28233 to #28275 (\$290,995.23), manual cheques 1784-Man to 1795-Man (\$25,808.27) and Payroll (\$46,131.93) totaling \$362,935.43, as presented.
- CARRIED**

ADJOURNMENT

- 0507 – 26 RANGE That the July 28, 2026 meeting be adjourned at 2:30 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE